


# 1 Envelope – 1 Gift

XXXX	January 5, 2020	XXXX																
	<b>Bethlehem Baptist Church</b> 712 Penllyn Pike Spring House, PA 19477 bbc4christ.org	<input type="checkbox"/> Cash <input type="checkbox"/> Check																
<i>God loves a cheerful giver. 2 Corinthians 9:7</i>		<table border="1"><tr><td>Name(s)</td><td>_____</td></tr><tr><td>Current Expenses</td><td>\$ _____</td></tr><tr><td>Building Fund</td><td>\$ _____</td></tr><tr><td>Radio/TV</td><td>\$ _____</td></tr><tr><td>Mortgage Fund</td><td>\$ _____</td></tr><tr><td>Benevolence</td><td>\$ _____</td></tr><tr><td>Other</td><td>\$ _____</td></tr><tr><td>TOTAL</td><td>\$ _____</td></tr></table>	Name(s)	_____	Current Expenses	\$ _____	Building Fund	\$ _____	Radio/TV	\$ _____	Mortgage Fund	\$ _____	Benevolence	\$ _____	Other	\$ _____	TOTAL	\$ _____
Name(s)	_____																	
Current Expenses	\$ _____																	
Building Fund	\$ _____																	
Radio/TV	\$ _____																	
Mortgage Fund	\$ _____																	
Benevolence	\$ _____																	
Other	\$ _____																	
TOTAL	\$ _____																	
<input type="checkbox"/> CHANGE OF ADDRESS <i>Please print clearly in black or blue ink.</i>		<b>Ways to Give:</b> 1. Online at <a href="http://bbc4christ.org">bbc4christ.org</a> 2. Offering time or tithing box at church																
ADDRESS _____																		
CITY, ST ZIP _____																		
HOME _____ CELL _____																		
E-MAIL _____																		

## [Hints and Tips for Using Giving Envelopes](#)

General Information: At Bethlehem Baptist Church tithes and offerings are gifts to God to enable the church to carry out the great commission. They are not considered membership dues. The church is a non-profit organization. Accounting is audited and necessary to maintain our non-profit status and our relationships with our banks. We account for donations when they are received, which is normally on Sundays.

- ✓ **1 Envelope – 1 Gift:** Only 1 envelope is needed for your tithes and offering on a particular Sunday. Even if you missed a week or make a monthly donation, we only need 1 envelope. Envelopes for the other week/weeks are not needed. Just include your entire contribution for that week or month in the current week's envelope. This approach saves you time, streamlines the process for us, and helps reduce the number of envelopes we come in contact with.
- ✓ **Special Offerings:** Please use the envelope provided for special offerings such as Ogada and Education & Scholarship. When possible, include a separate check for the special offering. This makes your intentions very clear.
- ✓ **The "Other" Category:** - "Current Expenses" is the category for your gifts, tithes, and offerings. Please only use "Other" to identify a special offering that you do not have an envelope for and remember to write in the name of the special offering. For example, write in "Pantry" to donate to the Pantry.
- ✓ **Write clearly and double check your check:** Please write your envelope number on your check. Please write clearly on your check and envelope, and don't forget to sign your check.
- ✓ **Total your donation:** Please write the total amount of your donation on the "TOTAL" line and please check your math.
- ✓ **Change of Address:** Please make sure that the church has accurate and complete contact information for you. Please provide any updates using the Change of Address section on your envelope.